

DeRenne Avenue PTF Summer Meeting Minutes

August 5, 2013

In attendance: Dr. Palmer, Mrs. Van Puffelen, Kris Tindol, Malena Stone, Jan Starling, Corrie Gee, Sarah Buck, Elizabeth Witherington, Allison Kelly, and new parent Monique Prince.

1. After a quick venue change to the media center, Kris Tindol welcomed everyone and thanked them from taking time out of their summer to attend. Introductions were made. Dr. Palmer also thanked us for coming and led us in prayer.
2. We did not have a hard copy of the Treasury Report but Kris let us know that the bulk of the funds used at the end of the 2012-2013 school year were used for the iPads purchased for the teachers to use in the classroom. With a few other odds and ends paid out for the 5th grade reception and t-shirts for the 5th graders the total came to around \$5,000 remaining.
3. Old Business
 - a. The used uniform sale was a huge success raising \$1,576! Many thanks went out to Ashley Bush (and Kris Tindol) for organizing the closet and getting everything set up and for working the sale.
 - b. It has been a few years since the mulch was replaced on the playground. Kris noted she was trying to get in touch with our past vendor to no avail. We are currently working on getting a price from Tidewater Landscape Management to bring in the mulch and have it spread as well as a few other vendors. Mrs. Van Puffelen placed a call in to Tidewater at the meeting to get the ball rolling. Jan Starling will follow up with other vendors. If anyone has any suggestions for vendors please contact Jan.
 - c. The 5th grade reception was a huge hit and the 5th graders loved their shirts. A huge thank you to Denise Wilson for organizing the event.
4. New Business
 - a. Getting off to a good start: Kris will be attending the new family open house to distribute PTF information and meet new parents. She will have a "PTF Year at a Glance" so that parents can know in advance the dates of all the activities. There will be one room mother for each grade with parent helpers to assist this year. At open house there will be a sign up sheet for parents to sign up for different activities throughout the year as well as room mother. Kris asked for volunteers for each grade level to represent PTF at open house.
 - i. Pre-Kindergarten – Kris Tindol

- ii. Kindergarten – Kris Tindol
- iii. First Grade – Sarah Buck & Elizabeth Witherington
- iv. Second Grade – Allison Kelly & Malena Stone
- v. Third Grade – Kris Tindol
- vi. Fourth Grade – Kris Tindol
- vii. Fifth Grade – Kris Tindol

Kris will provide a highlight sheet of what she would like discussed at the open houses as well as the “PTF Year at a Glance”. It was brought up that perhaps a list of parents names, phone numbers and email addresses could be put together for distribution so parents can coordinate with each other for play dates, etc...Dr. Palmer and Mrs. Van Puffelen reminded us that this can be done through the SCPS website. The homepage has a place to register and Rick Tindol will confirm the registration. Once you are confirmed there is a directory for students, parents, and alumni. We will also ask parents to give this information at open house. If someone does not attend open house the room mothers will seek them out to get this information and distribute for events and school parties.

- b. The PTF officers for the new year were discussed and Kris will have the new officers posted on the SCPS website.
- c. Corrie Gee is planning the welcome back teacher breakfast for Monday, August 12th. The discussion veered toward the number of luncheons we hold for our teachers each year. It was decided that we will cut back on the luncheons and instead have “lunch room duty” once/month. On the first Wednesday of each month one class will be in charge of snacks for the teachers, and parents will oversee the lunchroom for the teachers.
 - i. Fifth Grade will be responsible for the month of September
 - ii. Fourth Grade will be responsible for the month of October
 - iii. Third Grade will be responsible for the month of November
 - iv. Second Grade will be responsible for the month of January
 - v. First Grade will be responsible for the month of February
 - vi. Kindergarten will be responsible for the month of March
 - vii. Pre-Kindergarten will be responsible for the month of April

The month of December we will have a Christmas luncheon and the month of May we will have a Teacher Appreciation Week luncheon. Corrie will coordinate with the room mothers to make sure we have volunteers for each month for lunch duty. There will need to be at least 2 parents.

- d. Due to the large outflow of cash for the iPads it was proposed that we raise the ice cream fee to \$25/year from \$20/year. We unanimously agreed to raise the fee.
- e. Math Superstars: Allison Kelly gave us a brief overview of what Math Superstars entails. It is a 12 week program that 1st through 3rd graders can participate in optionally. This encourages the students to do a little “outside the box” thinking. There will be NUT cards and ice cream parties for the students for participating and weekly prizes/stickers for participation. The sheets will come home in Friday folders and are due back the following Friday.
- f. An idea of having parents on site during prospective parent tours was discussed. It was agreed that this would be a great idea. Kris will follow up with Mrs. Fairbanks to see if we can set up a system of emails those willing to offer their time. Sarah Buck offered to coordinate with Mrs. Fairbanks to find volunteers for the tours.
- g. The August 3rd parent work day was put on hold. There will be a work day some time during the fall. A date and list of projects needs to be discussed. The thought of a bench for teachers to sit while students are at recess was discussed.
- h. A work order for the grounds to be cleaned up was put in. We noticed on our way in that the shrubs around the entrance had already been cut back and that perhaps pine straw was needed to spruce things up a bit. PTF will decide how many bales are needed and see if this is something that can be done prior to school starting on Wednesday.

5. Talk from the Top

- a. Dr. Palmer and Mrs. Van Puffelen discussed a few of the calendar changes for the upcoming year. Grandparent’s Day will be held in December this year. There will be a parent preview day on the 12th and Grandparent’s Day on the 13th. Teacher Appreciation Week has been moved to May and Super Saturday will be April 26th.
- b. We discussed the monies provided to each grade level for teachers to use in their classroom. We decided to give all grade level teachers \$100 and to give resource teachers \$50. Kris noted that teachers had already received money to purchase apps for the new iPads.
- c. There was a brief discussion regarding the recent email concerning the new route for entering and exiting school grounds. PTF will provide signs for parents to help guide them around campus for the first day.

- d. Dr. Palmer informed us that Mrs. Ellington has been ill over the summer. She requested that we all add her to our prayer requests.
6. The meeting was adjourned. The next meeting will take place at 8:00am on Wednesday, September 4th.