

SCPS Chatham Parkway Lower School PTF Minutes

September 4, 2014

Welcome and Introduction of Officers: Chanda Mashburn welcomed everyone in attendance and introduced herself as President of the PTF, followed by introductions from Don Adams, Jennifer Bolen, and Debbie Nash.

Opening Prayer: Allyson Harvin

Minute Approval: The meeting minutes were approved for the month of August, 2014.

Treasurer's Report: Debbie Nash reported a balance of \$6,796.64. This major balance reduction can be attributed to \$16,000 towards the purchase of Chromebooks, and \$4,500 towards new computers for the computer lab.

Used Uniform Sale: There will be a Fall Used Uniform Sale in October. The date is October 3. Jennifer Bolen asked for volunteers to help clean up in the uniform room following PTF meetings each month.

Box Tops: October 1st is the next Box Tops deadline. To help market box tops for education, Chantana Blessett would like to create posters for each building. She also asked for suggestions from parents on better ways to market the program. A suggestion was made to post reminder signs in the pickup lines.

Publix Partners: Don Adams reported that 350 cards have been sent out so far. Don is working on more opportunities to promote the program.

Math Superstars: Ellen Wilson reported that all teachers have been contacted and given grids to track worksheets that are completed. Teachers will receive the first worksheets on Friday.

Room Parents: Jenny Schmucker has sent home letters informing parents that were chosen to be lead room parents, assistant room parents, and room parent committee members. The room parent meeting will take place on September 11, at 8:30am in the cafeteria.

Teacher Appreciation: On behalf of the PTF, Jennifer Bryk created and distributed "Scripture Survival Kits" to all of the teachers on the Chatham Pkwy campus. The theme for the upcoming mid-term snack will be "Taste of Savannah." Jennifer is currently working with Publix on food planning. Parents are asked to sign up to bring side items for this event.

Lunch duty: Jessica Walden still needs many more volunteers to make Thursday lunch duty a success. Signup sheets will be in each classroom during PTF Open House. Lunch duty begins Sept. 11th.

Marketing Update: Don Adams suggested presenting a power point presentation to parents during the PTF Open House. The presentation will explain to parents what exactly the PTF does and how parents can get involved. Dr. Palmer approved this idea.

Fundraiser: Because our current balance of will barely cover this year's anticipated expenses, several fundraising ideas such as Sallie Foster, family photos, and Coke have been discussed. Holly Bishop suggested a fundraiser called Mixed Bag Designs. Holly agreed to chair the fundraising committee with Catherine Grant, Randy Dart, Jamie Britsch and Chris Canavan volunteering to serve on it. Their preferences and recommendations will be submitted to Dr. Palmer and the officers for their approval.

Administrative Updates:

Darlene Tyler from the Office of Institutional Advancement shared some important upcoming dates with parents.

- A "friend-raising" event called, "The Social," will take place on October 3rd at the Savannah Yacht Club. Everyone is invited.
- Boosterthon: A letter went out to parents regarding the success of the Boosterthon and listed all of the items that were purchased with Boosterthon money. The Boosterthon will be a yearly event, taking place every year around the same time. It will be centered around the school's birthday. This year's Boosterthon will take place in October.

Dr. Palmer shared news and upcoming events involving our students.

- The 5th grade will be taking a three day course in Environmental Education at Jekyll Island next week. After this school year, the camp at Jekyll Island will be closing. Teachers and administrators are already deciding on an alternative camping option for the upcoming years.
- SCPS was voted best private school in Savannah for the second year in a row!
- "See You at the Pole" will take place Wednesday October 24, at 8:45am.

Closing Prayer: Randy Dart

The next PTF meeting will take place on October 2nd, 2014, at 8:30am in the cafeteria.

