



SAVANNAH CHRISTIAN PREPARATORY SCHOOL
 P.O. Box 2848, Savannah, GA 31402-2848
 912-234-1653, Fax: 912-234-0491
 savcps.com

2016-2017
Grades 1-12
 Re-Enrollment Application
 and Financial Contract

The NON-REFUNDABLE Registration Fee must accompany each application.

Re-enrollment deadline is Friday, February 19, 2016, to reserve a place for your child.
Application must be completely filled out to be processed.

Student ONE FORM PER STUDENT - PLEASE PRINT

Date _____ Grade in 2016-2017 _____

Name _____
 Last First Middle Preferred

Home Address _____
 Street City State Zip Code County

Home Phone _____ Date of Birth _____

Father/Guardian Mother/Guardian

Name _____
 (Dr./Mr./Rev.)

Cell Phone Number _____

Home Address (only if different from student's) _____

Email Address _____

Occupation _____

Place of Employment _____ Owner

Work Phone Number _____

Graduate of SCPS No Yes Year _____

Name _____
 (Dr./Mrs./Ms./Rev.)

Cell Phone Number _____

Home Address (only if different from student's) _____

Email Address _____

Occupation _____

Place of Employment _____ Owner

Work Phone Number _____

Graduate of SCPS No Yes Year _____

Other/Guardian Other/Guardian

Name _____

Home Address (only if different from student's) _____

Cell Phone Number _____

Email Address _____

Graduate of SCPS No Yes Year _____

Name _____

Home Address only if different from student's) _____

Cell Phone Number _____

Email Address _____

Graduate of SCPS No Yes Year _____

Siblings Transportation

Please list each sibling attending SCPS

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Office Use Only: RF _____ FC _____ BB _____

***Transportation Request:** (standard or one-way)

- Savannah/Pooler Area Midway/Richmond Hill
- Pt Wentworth/Effingham/SC Shuttle Campus-to-Campus Shuttle

If pick-up and/or drop-off are different from home address, complete (Pick-up/drop-off changes are made ONLY IF they fit the existing routes):

A.M. Pick-up _____

P.M. Drop-Off _____

Routes are established with requests received by July 15, 2016.

STUDENT PLEDGE

I hereby apply for re-enrollment to Savannah Christian Preparatory School. If accepted, I will cooperate with the spirit and regulations of the school. I will cheerfully maintain prescribed standards of DRESS AND CONDUCT, including the wearing of proper uniforms and total abstention from the use or possession of tobacco, drugs, drug paraphernalia, alcohol or weapons. In signing this application, I am giving the school assurance that I understand and will abide by these requirements.

Date _____ Signed _____
Student Applicant (grades 3-12 only)

USE OF STUDENT'S IMAGE

I understand that my child may be included in photographs, videotapes, audio tapes or other recordings to be used for school and general promotional purposes, including the SCPS website and social media outlets. I give the SCPS administration permission to use such photographs, video tapes, or other recordings of my child for purposes of promoting the school as it may see fit. YES NO

A blank response will be interpreted as "yes".

To complete a "no" response a recent photo, for identification purposes, must be attached to this application.

FINANCIAL CONTRACT FOR RE-ENROLLMENT

Both parents, guardians, or other responsible persons should read all of the provisions of this Contract, complete the required information, and sign and return the Contract to the School Office together with the Registration Fee (\$350 by **February 19th**: \$550 after **February 19th**). The Registration Fee is non-refundable. A student is accepted for enrollment when the Contract and Registration Fee have been delivered to the School and dated. A copy of the accepted Contract will be returned upon your request. No amendment to this Contract and no alteration or addition to the printed terms hereof will be effective.

In consideration of the acceptance of this Contract by Savannah Christian Preparatory School, the undersigned agree to pay the required TUITION and any additional fees incurred and agree to be bound by the provisions of this Contract. So long as tuition and fee payments are not delinquent, tuition payments are due no later than the dates listed on the fee sheet. Re-enrollment is conditioned upon the following terms:

- Successful completion of the current academic year and in good financial standing with the school.
- A **non-refundable Registration Fee** (\$350 by **February 19th**: \$550 after **February 19th**) must be attached to this Contract.
- Your obligation for the Tuition is incurred when the student begins school; however, tuition payments must be received on or before due dates as outlined in the School's Fee Sheet. A \$200.00 late fee will be assessed on accounts not paid or not arranged by **May 2, 2016**. The terms and provisions outlined in the Fee Sheet are included as part of this Contract by reference.
- Tuition for students entering school after the start of the school year will be as follows:

| | |
|---|--------------------|
| | <u>Grades 1-12</u> |
| Enrolling during the 1st quarter – full tuition | \$8,862 |
| Enrolling during the 2nd quarter – ¾ tuition | \$6,647 |
| Enrolling during the 3rd quarter – ½ tuition | \$4,431 |
| Enrolling during the 4th quarter – ¼ tuition | \$2,216 |
- If an account becomes past due, the student may be withheld from classes until the delinquency is paid. If the delinquency is not paid within an additional 30 day period, the student will be dismissed.
- If the student withdraws for any reason (voluntarily or involuntarily)**, tuition is owed for the month(s) enrolled plus two additional months. For this purpose, a month is 20 school days. If the student rides a bus and withdraws or cancels transportation for any reason (voluntarily or involuntarily), the transportation fee is owed for the month(s) enrolled plus two additional months. The obligation for tuition and/or transportation will not exceed the yearly fee. The appropriate credit(s) will be applied to the student's account and a refund check will be issued when applicable.
- The obligation to pay tuition and fees in accordance with School policy is unconditional.
- The School is entitled to be reimbursed for any attorney's fees and costs incurred in the collection of any unpaid balance.
- Report cards, test results, diplomas, and transcripts are held until all tuition, fees, and other obligations to the school are paid in full.
- Payment Plans:** One must be selected.
 - Plan A (lump sum payment): Due before **May 2, 2016**, for a \$75 discount.
 - Plan B (monthly payments): On-line ACH Checks/credit card payments must be finalized before May 2, 2016. Electronic payments require completion of a "subscription together with a digital signature" through the School's web-based tuition portal. Payments are processed June, 2016, through May, 2017, on the 1st or 5th of each month; account balances must be paid in full no later than May 5, 2017. **Payments processed manually incur a \$25 per month convenience fee. Credit card payments incur a "subscription charge" of up to 2.75%.** Instructions will be mailed at a later date in conjunction with annual Account Statements.

Student will be removed from school roll if payment or payment arrangement is not remitted by stated deadlines. If space is still available, tuition payments may be accepted after May 2, 2016; however, a \$200 late fee per child will be assessed.

11. Signing this Contract indicates acceptance of the above terms. It also indicates acknowledgement of this Contract with Savannah Christian Preparatory School herein referred to as "School."

Bill to: _____
Street Address City State/Zip

Both signatures required.

Date Received by SCPS: _____ By: _____
 Date _____ Signed _____ Relationship to student _____
 Father/Guardian or Responsible Person
 Date _____ Signed _____ Relationship to student _____
 Mother/Guardian or Responsible Person