

DeRenne Avenue PTF November Meeting Minutes October 31, 2014

In attendance: Mrs. Van Puffelen, Elizabeth Witherington, Elizabeth DeWitt, Malena Stone, Alissa Gardner, Krista Bridges, Jan Starling, Emily Stevens, Natalie Ferland, Allison Kelly, Kris Tindol and Darlene Tyler.

1. Elizabeth Witherington opened in prayer.
2. PTF Prayer Warriors met in the computer lab from 8:00 - 8:15.
3. **Old Business:**
 - a. The Social at SYC was a lot of fun and a good turnout for the first year! Thanks to Darlene Tyler and the advancement team!
 - b. Molly will make sure 3rd grade knows about the snack basket for November. Thank you Molly!
4. **New Business:**
 - a. Treasurer, Kris Tindol provided a written report. The current balance is \$5,388.62. Pizza Day raised \$155.00 in October and the teachers enjoyed their free pizza yay!
 - b. It was nice to have Darlene Tyler from the Advancement Office. She welcomed any ideas and encouraged all to email her with any questions, concerns or ideas. She covered the following:
 - New School Policy: Fundraising/Parent Ask Policy (goal of new policy is to streamline the number of times items/donations are being requested from parents throughout the year)
 - A new school policy has been implemented, whereby new fundraising activities (activities not already on the master list) should follow this protocol: 1. Complete the fundraising activity/parent ask approval form. The form will move to the following individuals for approval: The Principal, the Advancement Team, and then Mr. Yancey.
 - She discussed the Annual Fund and Capital Campaign goals and desired benefits. In addition, an announcement will be made regarding the Strategic Plan after the November Board of Trustees meeting.
 - Boosterthon's success was discussed. She also mentioned we will not have it twice in one year again. Moving forward, they hope to stick with September or October and keep it consistent.
 - c. **Grandparents' Day Events: Parent Preview:** Monday, November 24th at 10:00. **Grandparents' Day:** Tuesday, November 25th at 9:00 am. Grandparents will be encouraged to take their grandchildren to the book fair in the Media Center.
 - d. **Thanksgiving Feast:** Monday, November 24th, from 11:00 to 12:00, following the Grandparents' Day Parent Preview. Christmas decorations will go up following the Parent Preview. Help is needed for decorating, and please bring step ladders.
 - e. **Book Fair:** The dates are set for Nov. 24th & 25th, Dec. 1st -3rd. Elizabeth DeWitt has prepared a volunteer form which will go home with students on November 3, 2014. An extra volunteer is needed on Tuesday, November 25th, preferably someone who is familiar with the computer. It was suggested to ask Melissa Pelky.
 - f. **Christmas Service Project:** In lieu of class gifts this year, students will be given the opportunity to bring in a gift card or a pair of slipper socks. The collection of these items will be Friday, December 12th. The children will also be encouraged to color a placemat, which will be used at the nursing home. On Sunday, December 14th families will have the opportunity to attend a caroling event at

Riverview Nursing Home. The event will be announced at Chapel on December 3rd, with a note going home on December 4th.

- g. **Subs for teachers:** Elizabeth DeWitt and Elizabeth Witherington will send a reminder which will include instructions the last week of November. Please email your teacher a few days ahead and find out if there are any special instructions you will need.

The schedule is as follows:

- Mon 12/1 Jennifer Meyer – Emily Stevens (8:15 – 12:15)
- Tues 12/2 Amy Martin – Molly Goodman (11:25 – 3)
- Wed 12/3 Ellen Ellington – Alissa Gardner (11:25 – 3)
- Thurs 12/4 Angie Ivey – Elizabeth DeWitt (11:25 – 3)
- Fri 12/5 Page Sellers – Natalie Ferland (11:25 – 3)
- Mon 12/8 Aileen Bel – Malena Stone (11:25 – 3)
- Tues 12/9 Susan Allen – Elizabeth Witherington (11:25 – 3)
- Wed 12/10 Mandi Gunn – Sarah Buck (11:25 – 3)
- Thurs 12/11 Lauren Potter – Kris Tindol (11:25 – 3)
- Fri 12/12 Susan Crosby – Katie Kelley (11:25 – 3)

- h. **Spring Fellowship & Fundraising:** It was decided to hold a joint fundraiser with the MS PTF; possibly using the Marco's gift cards. This will be discussed in January. An April PTF Fellowship night at Your Pie in Sandfly was discussed. Malena Stone met with Paul Childers of Your Pie. Mr. Childers was enthusiastic about holding a Teachers Night on a Monday or Tuesday night in April. The donation will be 12% of earnings from diners of the restaurant for the 2 hour period. It was mentioned to have a small raffle of some kind.

5. **Talk from the Top:**

- a. Repairs are underway! The roof near the media center is being repaired as well as the wooden picnic benches that have fallen in disrepair.
- b. Teachers have been given a raise and were paid retroactively from the beginning of the year! All teachers are now paid at Georgia standard or higher.
- c. Prospective Parent Open Houses at DA: Elizabeth Witherington will head up the 12/2/14 Open House. The Open House will be held in the 5th grade classroom due to the book fair being held this day. Elizabeth DeWitt will head up the 1/15/15 Open House. Both will be held at 9:30. The structure will be more touring than in the past.
- d. The Chatham Parkway campus is interested in Prayer Warriors and Krista Bridges encouraged communication.

6. The meeting was adjourned. The next meeting will be Friday, December 5, 2014 at 8:15 am.