

| Keyboarding – 3rd-5th Grades | |
|---|--|
| Text: | n/a |
| Supplemental Materials: | Software: <i>Type to Learn 3</i> Keyboard Covers for 5 th Grade |
| Course Description: | Keyboarding in Lower School is made possible with the use of self-paced software instruction, <i>Type to Learn 3</i> . Students in third, fourth, and fifth grades visit the computer lab for 30 minutes daily for a period of one month during the year. |
| Methods of Evaluation: | Students are evaluated on keystroke accuracy. They cannot move on to the next lesson without 80% keystroke accuracy. |
| Pace of Instruction: | Students begin together with teacher led instruction and then continue at their own paces. It is possible to have students at many different stages within the scope of the program |
| Course Objectives: | At the end of this course, in fifth grade, students should be able to touch-type the letter and punctuation keys with more than 80% accuracy. |