

## **DeRenne Avenue PTF December Meeting Minutes**

### **December 5, 2014**

In attendance: Mrs. Van Puffelen, Elizabeth Witherington, Elizabeth DeWitt, Malena Stone, Alissa Gardner, Molly Goodman, Jan Wade, Emily Stevens, Natalie Ferland, Katie Kelley, Sarah Buck, and Kris Tindol.

1. Elizabeth Witherington opened in prayer.
2. PTF Prayer Warriors met in the computer lab from 8:00 - 8:15.
3. **Old Business:**
  - a. Molly put on a Christmas breakfast for our sweet teachers. Thank you!
  - b. The PTF bought a new refrigerator for the teacher break room. Thank you to Kris for arranging all the details!
  - c. Christmas decorating went great and the halls look beautiful. Sincere thanks to those who were able to stay and especially to Kyle Gardner who was the lone man there to help us get the job done!
  - d. Open House on Tuesday went well. Parents seemed to enjoy the “family” feel. Kris, as well as those on the staff who lead tours, sent out thank you notes to the five new families who attended. It was decided to include the discussion of assigning a mentor family to new SCPS families and will be added to the February agenda.
  - e. Room mothers sent out teacher favorites for shopping tips.
  - f. Thanksgiving Feast was WONDERFUL!! Thank you to Denise Wilson for chairing it and to Malena, Kris and Jan for all the beautiful decorations. And to all who volunteered time for setup, serving and cleanup! Jan Wade has volunteered to chair next years’ Thanksgiving Feast.
  - g. Grandparents Day went off without a glitch as well. Thank you to Jan Wade for being our coordinator. Thank you to Mrs. Ayers for a precious program and due to the downpour, the staff went above and beyond and offered valet parking with umbrellas. Truly top notch. The administration will be conducting a survey regarding the timing of Grandparents day for next year.
  - h. Book Fair was a huge success – the sales were \$3,192.69. It was decided to have three registers for future book fairs. Malena had the idea to designate times per grade level for either book fair or refreshments after the Grandparents Day program so that they could go by grade level to the book fair. It was also mentioned that we begin the book fair a few days earlier and the teachers would have all of the children’s with lists ready to give to the grandparents that day. Feel free to email Elizabeth D or W with any other suggestions for next year. Thanks to Elizabeth DeWitt and Mandi Gunn for all their hard work and all those who volunteered time to help!
4. **New Business:**
  - a. Treasurer, Kris Tindol provided a written report. The current balance is \$4,142.59. The PTF purchased a new refrigerator for the teacher Teacher Workroom, for a cost of \$622.74. A total of \$287.72 was spent on Grandparents Day for flowers, coffee, and gifts. And \$350.32 was spent on food and décor for the Thanksgiving Feast. We made \$304 from pizza sales in November.
  - b. Request from Mrs. Sellers for a program that will help with reading. Cost is \$110 or less. We approved this cost.
  - c. **Christmas Service Project:** In lieu of class gifts this year, students will be given the opportunity to bring in a pair of slipper socks for nursing home residents. A note explaining this went home with students on Friday, December 5<sup>th</sup>. Malena also talked to the children at Chapel on December 3<sup>rd</sup>.

On Sunday, December 14<sup>th</sup> families will have the opportunity to attend a caroling event at Riverview Nursing Home at 2:00.

- d. **Subs for teachers:** Elizabeth DeWitt and Elizabeth Witherington sent a reminder which included instructions.

The schedule is as follows:

- Mon 12/1 Jennifer Meyer – Emily Stevens (8:15 – 12:15)
- Tues 12/2 Amy Martin – Molly Goodman (11:25 – 3)
- Thurs 12/4 Angie Ivey – Elizabeth DeWitt (11:25 – 3)
- Mon 12/8 Aileen Bel – Malena Stone (11:25 – 3)
- Tues 12/9 Susan Allen – Elizabeth Witherington (11:25 – 3)
- Wed 12/10 Mandi Gunn – Elizabeth DeWitt (11:25 – 3)
- Thurs 12/11 Lauren Potter – Kris Tindol (11:25 – 3)
- Fri 12/12 Susan Crosby – Katie Kelley (11:25 – 3)
- Fri 12/12 Page Sellers – Natalie Ferland (11:25 – 3)

- e. Christmas parties will be held at 11:00 on Friday Dec 19<sup>th</sup>. Parents are welcome to attend. A reminder was sent from the room moms to communicate party plans to the parents of each class. This is an official half day and students will be dismissed at 11:45.
- f. Mrs. Gray would love some help on Tuesdays hanging and taking down art as well as assisting with Artsonia. Elizabeth DeWitt and Elizabeth Witherington will draft a letter so the room mothers can distribute in January. Her schedule that day is as follows:
- 8:50-9:30 5<sup>th</sup> grade
  - 9:35-10:05 Pre-K
  - 10:10-10:40 K
  - 10:45-11:25 3<sup>rd</sup>
  - 12:30-1:10 4<sup>th</sup>
  - 1:15-1:55 1<sup>st</sup>
  - 2:00-2:40 2<sup>nd</sup>

- g. **Talk from the Top:**

- a. Parents will be asked to complete a survey as to their preference on a date for Grandparents' Day for the future. Mrs. Van Puffelen indicated that the teachers chose the 2014 date based on standardized testing, which occurs in the Spring, and also on which dates would take away the least amount of time from the classroom. She added that the main school wide fundraiser (i.e. Boosterthon or something else) will occur annually in September/October and Super Saturday in April.
- b. The DeRenne Avenue campus will not relocate in 2015. The board will send information regarding any decisions in the coming months.
- c. Teachers will be asked to create a "wish list" of needed items for their classrooms so that PTF can decide how to distribute any extra funds at the end of the year.

5. The meeting was adjourned. The next meeting will be Friday, January 9, 2014 at 8:15 am.