

SC Middle School PTF Meeting
August 13, 2014 Minutes

Members in attendance ; Assistant Principal/Athletic Director Dr. Linda Roberts, Theresa Portzer, Linda Bakhsh, Kim Hoxie, Chantana Blessett, Rhonda Hoffman, Jennifer Scroggs, Bernadette Staudt, Debbie Nash, Julie Tegtmeier, Donna Jepson, Laurie Axtell, Heather Paul, Melanie Hughes, Lucy Biemiller, Livia McMahon, Nick Hale.

The meeting was called to order and the opening prayer was offered by Jennifer Scroggs

Theresa Portzer introduced herself as PTF President for the 2014-15 school year and introduced the Vice President, Levette Dixon, Treasurer, Kim Hoxie and noted that we are looking for volunteers to fill the Co-VP and Secretary positions. Personal introductions were made by all those in attendance.

Heather Paul, Treasurer 2013-14 prepared and presented the Treasurer's Report. The balance as of July 31, 2014 was 3,510.56.

Theresa P. reported proceeds of \$283.00 from the summer used uniform sale. \$10.00 cash was given to Heather/Kim for deposit from a late uniform sale. Donna Jepson and Theresa Portzer submitted receipts to the treasurer from the Welcome Back Teacher Appreciation Breakfast.

Heather fielded questions and provided clarification as to the SCMS PTF account, who funds it and who has the authority to access the funds.

Mary Redding in the SC Business Office will provide some funding, on an as needed basis, should our balance run low. Checks written from the account are from the president or treasurer.

Heather reported that PTF made a \$1000.00 donation towards the purchase of the sport court flooring that was recently installed in the MS and LS DeRenne Ave. gymnasiums. Last year PTF also purchased 2 document cameras and will possibly purchase another this year.

Committee Reports -

Teacher Appreciation - Donna Jepson reported that the Welcome Back Teacher Appreciation Breakfast, held on Friday August 9th was a success and was greatly appreciated by the facility and staff. PTF sponsors 4 breakfast or lunch events throughout the year, generally at the end of each quarter. We will look to do others in October, December, March and May. Each has a different format and theme. We should plan for 35 attendees.

Theresa suggested we send the teachers inspirational notes/scripture verses and a small treat between the appreciation events. Livia McMahon volunteered to create the teacher notes for mid-September.

Teacher Lunch Break - Theresa solicited volunteers to organize parents to act as cafe' chaperones during lunch 1 time per month, to allow the teachers time to each with one another in a quiet setting.

Box Tops for Education - Laurie Axtell reported that she and Cori Sessions work together on this committee. Double Non Uniform Today (NUT) cards will be given to students that submit boxtops in bags of 50 that are valid, trimmed, and labeled with the students name, grade and homeroom. Dr. Roberts will look for a central PTF filing center in the teacher's workroom, where PTF items can be easily found and accessed.

Publix Partnership Card - Theresa reported that we need to continue to distribute the 2014-15 Middle School Publix cards to parents and tell them to "swipe the card" whenever they shop at Publix. For every \$37,500.00 we spend, Publix will issue a check to the MS for \$250. Cards can be used in GA, SC, AL and TN. Chantana will contact the Publix Card representative to look into consolidating multiple MS accounts into one for maximum benefit.

Chick Fil-A Express Lunch - Theresa reported during the 2013-14 school year PTF sponsored a Chick-Fil A Lunch for the teachers and students on the last Friday of every month. We will continue the program this year. Pre-sale tickets will be offered on the last Tuesday of the month, followed by sandwich distribution on the last Friday of the month. Sandwiches will be either \$3 or \$4 which will include a bottle of water as well.

Dr. Roberts reported that in Richmond Hill, team coaches sold breakfast sandwiches with great success.

It was recommended that PTF sell semester-tickets for the event, which will be 8/29, 9/26, 10/31.

Marcos Pizza Express lunch will be added this year as a treat for the students. Pizza day will be the 2nd Friday of every month. Pizza dates are 9/12, 10/17, 11/14 and 12/12. Tickets for the event will be sold the Tuesday of the week of the event.

Options include the following;

10" pizza with bottled water \$6, single slice/bottled water \$3, single slice \$2.

Theresa reviewed that all purchases made by PTF should be tax exempt because of our school status. Please get a form from Janet Pigott in the front office for purchases. Heather reviewed the form that should be completed when individuals are requesting reimbursement. She will post this on the SAVCPS web-site for easy printing as needed.

Dance - Theresa reported that we will host 3 dances this school year. The first will be Friday October 24th from 7-10 in the MS Cafe'. The theme will be a Harvest Hoedown. Tickets will be \$10 and 2 5x7 photos can be purchased at the event for \$10. We also incorporate a charity that benefits from our dance, i.e. a food party etc. Needs for the dance were explained, with special emphasis on breakdown help. Getting more

volunteers to assist with breakdown from 10:00 - 10:30 PM would be MOST helpful. There was discussion as to if the teacher chaperones should be paid. Initially, Theresa reported that Mr. Crosby had authorized the elimination of teacher pay of \$100 per teacher for the event, however, several attendees spoke out in favor of paying the teachers.

Candy Grams- Theresa reported that Vicki Keller volunteered to chair this committee. Candy grams are toulle wrapped candies with an attached note. Students can purchase these and send them to friends and teachers for \$1 each. We will look to do this either at Valentine's Day or possibly St. Patrick's Day.

Used Uniform - Theresa reported that PTF has reinstated this into their yearly sponsored events. A summer sale was held on July 17th and made \$293. The event was fairly well attended and those that came were very appreciative of the sale. Donations to the used uniform stock can be made at any time throughout the school year. A donation bin is in place in the small room on the left in the lobby of the MS building. We will look to have another sale in early December and possibly the spring.

Fundraising - Theresa asked for suggestions regarding this. Nick recommended that a quick, easy and profitable way is to offer a non-uniform day for \$5. Dr. Roberts suggested a "Paying" hat day. Donna Jepson noted that she would only like to "fundraise" if we have a specific project or target item in mind for purchase. Debbie Nash suggested we sell gift cards. Many companies offer a "percentage back" to the school, just for selling their gift cards. Bernadette agreed that gift cards would work well.

Savannah Christain Middle School Athletic Association - (SCMSAA) Nick reported that the athletic dept. for 5th-8th grade has been accepted back into the Savannah Parocial Athletic League (SPAL) after SC's 1 year absence. During that year we participated in the Coastal Empire League. Nick explained the difference in the membership options along with game pass options and highly suggested that if you are going to attend mostly middle school events, that you join as a middle school member. This will maximize the amount of money the middle school can receive. Game passes can be purchased for either middle school events or as a MS/US pkg. Game passes allow free entry into all HOME, regular season sporting events. The SCMSAA Form will be posted on the SAVCPS website for easy access to all. Nick is looking to further make contact with all 5th grade families regarding SCMSAA membership and involvement in the group. Nick reviewed the improvements that have been made thus far; improvements to concession areas, raider flags, wind screening, and a new MS and LS gym floor. SCMSAA membership is beneficial to ALL MS families and all are encouraged to enroll. SCMSAA's goal is to operate with efficiency and transparency.

MOM's in Prayer - Theresa reported that Mrs. Yancey is hosting a coffee fellowship day at her home on the CP campus on 8/27th 8:15-9:30 & 1:30-2:30
Mom's in Prayer will be on Tuesday's at her home beginning 9/2 from 8:30-9:30 AM.

Theresa reported that Marcos will sponsor a FREE 1 Piece Pizza Day for MS students this Friday, 8/15.

Theresa thanked everyone for coming and noted that the next meeting is Wednesday September 10th @ 8:30 AM in Rm. 16.
Meeting adjourned at 9:50 AM

Notes taken by Jennifer Scroggs and Linda Bakhsh
Minutes compiled by Theresa Portzer