

**DeRenne Avenue LS PTF September Meeting Minutes**  
**September 5, 2014**

In attendance: Mrs. Van Puffelen, Elizabeth Witherington, Elizabeth DeWitt, Malena Stone, Allison Kelly, Alissa Gardner, Molly Goodman, Katie Kelley, Jan Starling, Laura Campbell, Krista Bridges, Emily Stevens, and Natalie Ferland.

1. Elizabeth Witherington opened in prayer. Introduction and thank you to our new Secretary Natalie Ferland!
2. PTF Prayer Warriors met in the computer lab from 8:00 - 8:15. There were three prayer requests. Mrs. Yancey attended and also announced the Moms in Prayer meeting will be held every Monday in Room 16 at the Middle School from 8:20 – 9:20 and is open to all Lower and Middle School mothers.
3. Treasurer, Kris Tindol, provided a written report. The current balance is \$5,705.13. The \$1000 was given to the classroom and resource teachers for school supplies, as well as the \$3000 for technology. The ice cream money has been deposited but will slowly decrease as the year goes on and the vendor is paid.

**Old Business:**

- ❖ Orientations complete and rosters updated for each class. Room moms will distribute those and also hope to get the party sign up sheets posted to each teachers web page for easy reference.
- ❖ Nut cards for box top collection went out 9/5/14! A big thank you to Jennifer Haddad!
- ❖ Molly Goodman will send an email to the room moms about the teacher snack basket, specifically September for 5<sup>th</sup> grade. The rest of the schedule is as follows: Oct 4<sup>th</sup> grade, Nov 3<sup>rd</sup> grade, January 2<sup>nd</sup> grade, March 1<sup>st</sup> grade, April Kindergarten, May Pre-K (no classes are assigned to Dec or Feb)

**New Business:**

- a. It was decided to ask Jennifer Haddad for the next Box Top collection deadline and then communicate that date to parents. Jennifer texted Elizabeth W and said a letter will be going out next week with info to the parents and the next deadline for Box Tops is 10/17.
- b. A vote was taken on two PTF dates that needed to be changed due to conflicts. The PTF and Prayer Warrior November meeting will be on October 31<sup>st</sup> due to a Boosterthon event that will be held on 11/7. The Prayer Warriors will meet in the Computer Lab but the PTF will be meeting in the Resource Room from now on. The April meeting has been changed to April 10<sup>th</sup> for both PTF and Prayer Warriors since those in attendance wanted the meeting to remain on a Friday and the 3<sup>rd</sup> of April is a school holiday for Good Friday.
- c. Katie Kelley is finalizing an information sheet for Friday lunch duty, ice cream and pizza day, which will include the weekly schedule for volunteers as well as details on the duties that are to be fulfilled. We discussed the rules together and what parents would need to know in order to feel at ease completing this task. It will be distributed to volunteers soon. One will also be kept in the office for quick reference with Mrs. Ellington.
- d. Alissa Gardner volunteered to send a weekly email reminder for lunch volunteers on Thursdays. She worked hard to negotiate with Marco's and will obtain a signed, formal agreement with Marco's Pizza, which should include the price of the pizza, time and dates for delivery. Pizza days this year are 10/3, 11/7, 12/5, 1/9, 2/6, 3/6, 4/2(This is a Thursday), and 5/8. She reported that the first pizza

day on 9/5 profited the PTF \$101. Great start to the year! In addition, Marco's has a \$10.00 coupon card and it was discussed to sell these beginning in March. Thank you so much Alissa!!

- e. Malena Stone volunteered to begin working on a letter regarding the raffle baskets for Grandparents Day. The letter will encourage smaller baskets. She suggested instead of one large basket per class, two smaller baskets: one geared towards children and one towards adults. It was also decided to have the baskets on display during the book fair. This will be discussed at the October meeting.
- f. The Christmas service project at Riverview Nursing home was discussed. It was proposed that each class might adopt one grandparent. The kids would be encouraged to draw a picture for the grandparent and letters would be sent home regarding gift ideas. We will discuss this with student outreach liaison, Lauren Potter, and make sure parents don't feel as "stretched" this year with too many service projects going on at one time. This will be discussed at the October meeting.
- g. Book Fair dates set for the Fall. Elizabeth Dewitt will be heading it up. Nov 24<sup>th</sup> and 25<sup>th</sup> and then Dec 1<sup>st</sup>-3<sup>rd</sup>. Setup will be Friday November 21<sup>st</sup>. Grandparents will be encouraged to take their grandchildren over for a visit.
- h. Lindsey asked if we would be doing the subs for the teachers in the afternoon during December like PTF had done in the past. There was great interest, from the parents present in the meeting, in doing this so we are hoping to provide the service for the classroom teachers this year and more info will be coming in November.

#### **4. Talk from the Top:**

- a. Afternoon Carpool - Still having a number of people entering from the main gate on DeRenne Avenue and turning left into the carpool line. Ideas were discussed to mitigate this issue, such as a sign and/or barricade. Elizabeth DeWitt is having a sign made No Left Turn 2:15-3:15 PM. Also, it was decided to have the gates open at 2:15ish in the afternoons to allow parents who come early to go ahead and get in line and not block the busses.
  - b. Boosterthon information will be sent out very soon. It will be held the week of October 6<sup>th</sup>.
  - c. The Advancement team is working on sending communication in other forms than e-mail, such as mail chimp and Facebook. Mrs. Van Puffelen encouraged everyone to "like" the school Facebook page.
  - d. The Social will be held at the Savannah Yacht Club on Fri Oct 3<sup>rd</sup> 7-11. All should receive their invite by mail. This is a fundraiser for the Annual Fund.
5. The meeting was adjourned. The next meeting will be Friday, October 3, 2014 at 8:15 am in the Resource Room.